

New Mexico Endowment for the Humanities Budget Summary and Supporting Explanations

NMEH

Funds Requested

Matching/Cost Share (See Pages 6 & 7)

	Direct Grant	Challenge Grant	Sponsor's Matching Cash & In-Kind Donations	3rd Party Cash	Project Income	Total
I. Services & Supplies						
Telephone						
Postage					66.00	66.00
Rentals		1000.00		1000.00	500.00	2500.00
Other						

Subtotal of I		1000.00		1000.00	566.00	2566.00
<p>In the space to right,*please provide basis for items in Part I.**</p>	<p>600 flyers mailed @\$0.11 = \$66 Auditorium Rental @ \$250 x 2 nights = \$500 Exhibit Rental for 1 month = \$2000 (\$1000 from XYZ Foundation and \$1000 Challenge Grant request) Project income projected: 200 attending x \$3/ticket = \$600 (to be spent on postage, rental and applied to advertising)</p>					
II. Publicity						
Ads	338.00		100.00		34.00	472.00
Flyers & Posters	50.00					50.00
Brochure						
Other						

Subtotal of II	388.00		100.00		34.00	522.00
<p>In the space to right,*please provide basis for items in Part II.**</p>	<p>Ad in Sunday ALBUQUERQUE JOURNAL = \$327 5 Radio PSA's free (worth \$20/30 sec. spot) = \$100 800 Flyers @ \$.0625/copy = \$50</p>					

	Direct Grant	Challenge Grant	Sponsor's Matching Cash & In-Kind Donations	3rd Party Cash	Project Income	Total
III. Travel						
Mileage (Limited to \$.275 per mile for NMEH funds.)	109.45 (\$.275/mi)		13.93 (difference between \$.275 and IRS rate of \$.31/mi)			123.38
Airfare	165.00					165.00
Per diem (Limited to \$24 per day for food, \$35 per day for lodging, per person, for NMEH funds)	360.00 (\$60/day x 3 days x 2 scholars)		240.00 (difference between \$60/day and \$100/day)			600.00
Other						
Subtotal of III	634.45		253.93			888.38
In space to right,* please provide basis for items in Part III.**	Mileage for scholar Noah Lott from Roswell to Albuquerque 398 mi x \$.31 = \$123.38 Round trip from Dallas to Albuquerque for scholar X. Pert = \$165.00 3 days per diem for 2 scholars = \$600.00					
IV. Honoraria						
Scholars (If over \$350 per scholar, per event, please explain.)	700.00					700.00
Other participants						
Project director			750.00			750.00
Secretary			70.00			70.00
Other Evaluator	100.00					100.00
Grant Management			200.00			200.00
Subtotal of IV	800.00		1020.00			1820.00
In space to right,* please provide basis for items in Part IV.**	2 scholars (Noah Lott and X. Pert) @ \$350 = \$700 Project Director 25 hrs. @ \$25/hr. = \$750 Secretary 10 hrs. @ \$7/hr. = \$70 Grant Management (bookkeeper) 8 hrs. @ \$25/hr. = \$200					
TOTALS	1822.45	1000.00	1373.93	1000.00	600.00	5796.38

* Attach additional page if necessary.

** See budget summary instructions for more details.